



Member's claim form

1800/03/05

of 2

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 07

to 30 / 4 / 07

Total cost of hotel stays

£ / : p

attach all receipts

Mortgage payments

£ 344 : 21 p

(interest only) or rent

Food

£ 400 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 107 : 19 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 120 : 00 p

▶ please specify

gardening

Other

£ 200 : 00 p

▶ please specify

parking

Other

£ / : p

▶ please specify

Total

£ 1871 : 40 p

continued on page 2

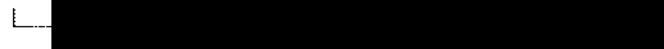
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



Date

/ 30/4/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

05 JUN 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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*[Handwritten signature]*

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Warrington

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

07/08

Period of claim

from 1/5/07

to 31/8/07

Total cost of hotel stays

£ 356 : 50 p

attach all receipts

Mortgage payments

£ 400 : 00 p

(interest only) or rent

Food

£ 200 : 00 p

Utilities

£ 107 : 19 p

Council Tax/Rates

£ 60 : 00 p

Telephone and telecommunications

£ 160 : 00 p

Cleaning

£ 200 : 00 p

Service/maintenance

£ 80 : 00 p

Repairs/insurance/ security

£ 190 : 72 p

Other

£ 1120 : 00 p

Other

£ :

Other

£ :

Total

£ 2874 : 41 p

please specify

painting

please specify

architect's fees

receipt enclosed

please specify

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31 / 5 / 07

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Department of Finance & Administration, House of Commons, London SW1A 0AA

[REDACTED]

[REDACTED]

Ben Chapman

[REDACTED]

02/March 2007

REISSUE-REMINDER

Invoice to Ben Chapman regarding [REDACTED]

Please find below breakdown for the services provided for the above job. This invoice relates to a preparation and submission permitted development application

Item	Sub-total
Expenses	£20
Disbursements (OS Map)	£0
Architectural services	£1100

Total £1120

[REDACTED]



Additional Costs Allowance

ACA2

# Member's claim form

2002 700 3 0

Page 1 of 2

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## Your details

Name in CAPITAL LETTERS

Ben Chapman

Constituency

Winnal South

Office use only

Costo/Cat 2

## Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 6 1 0 7 to 3 0 1 6 1 0 7

Total cost of hotel stays  
attach all receipts

£ / : / p

Mortgage payments  
(interest only) or rent

£ 356 : 50 p

Food

£ 400 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 107 : 19 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/  
security

£ 80 : 00 p

Other

£ 240 : 00 p

▶ please specify

garage

Other

£ 67 : 50 p

▶ please specify

permitted development  
act for extension

Other

£ - : - p

▶ please specify

Total

£ 1911 : 19 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L

Date

L

1 / 7 / 07

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Member's claim form

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Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1 / 1 / 07 to 31 / 7 / 07

Total cost of hotel stays attach all receipts

£ / :

Mortgage payments (interest only) or rent

£ 368 : 79 p

Food

£ 400 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 107 : 19 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 120 : 00 p

Other

Other

Total

£6335-00

please specify gardening

please specify

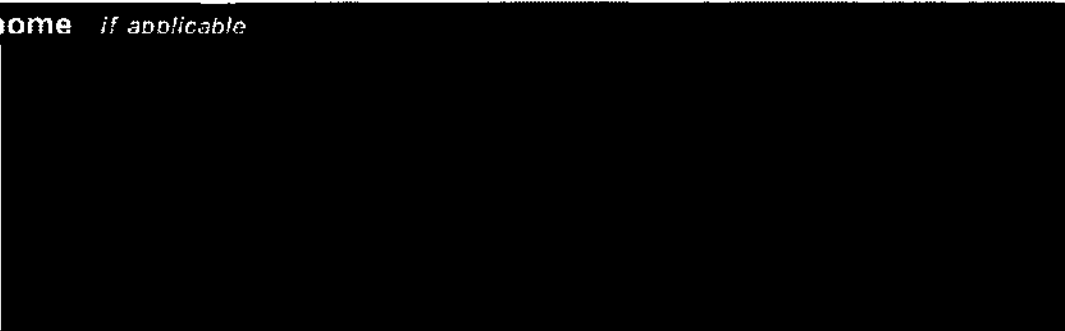
please specify cleaning Building materials

Pay £8,070.98

(receipt attached)

**Details of second home** *if applicable*

Address of second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties



Signature

MP

Date

31 / 7 / 07  
11

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ORDER No	WEIGHT	CUSTOMER REFERENCE	AMOUNT OUTSTANDING	SETTLEMENT TERMS	DATE	PAGE No.	INVOICE No.
----------	--------	--------------------	--------------------	------------------	------	----------	-------------

1

[REDACTED]

13/07/07

[REDACTED]

DESCRIPTION	QUANTITY	UNIT	PRICE	TAX	DISC.	VALUE
Geo Square Basin 35x35x15	2	00 Ea	279.25	Each	5.0	262.4
Clicker Waste Slotted CP	1	00 Ea	38.30	Each	6.0	36.0
Mirror 60 x 60	1	00 Ea	106.38	Each	6.0	100.0
Mirror Lamp	1	00 Ea	10.64	Each	6.0	10.0
Extended Single Lever Basin Mixer	1	00 Ea	421.28	Each	6.0	396.0
11.170.880.00	1	00 Ea	34.04	Each	6.0	32.0
Broadway WHP & brackets Needs FLOCONCIS	1	00 Ea	159.36	Each	6.0	159.2
Flow concealed cistern (33.6x33.0x14.0)	1	00 Ea	89.36	Each	6.0	84.0
Flow brackets for wall hung pan	1	00 Ea		Each	6.0	
Broadway Toilet Seat White	1	00 Ea	60.43	Each	6.0	56.8
Acrylic Shower Tray 1000x1000x185mm	1	00 Ea	325.53	Each	6.0	306.0
Shower Waste Removable Top CP	1	00 Ea	21.28	Each	6.0	20.0
Glacier concealed shower	1	00 Ea	704.58	Each	6.0	662.4

TOTAL NETT

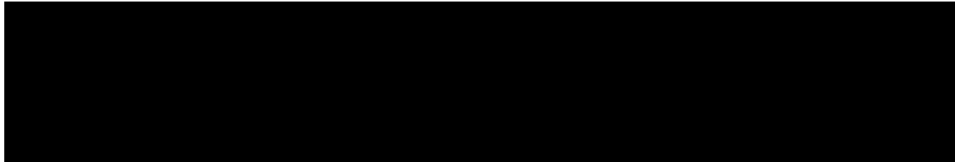
TOTAL VAT @

TOTAL VALUE

continued



ESTIMATE



1



CHAPMAN



13/07/07



THE ESTIMATE INCLUDES THE SALE PRICES ON ITEMS:  
OLD TUSCAN, NEUTRAL TILES, GLACIER SHOWER, SHOWER  
TRAY. THE SALES ENDS ON THE 22ND JULY.



\*\*\*\*\* THIS IS NOT A VAT INVOICE \*\*\*\*\*

8635.8

17.54

1511.2

10147.1



Member's claim form

21 AUG 2007

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Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/8/07 to 31/8/07

Total cost of hotel stays attach all receipts

£ / : / p

Mortgage payments (interest only) or rent

£ 737 : 37 p

Food

£ 200 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 107 : 19 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 240 : 00 p

▶ please specify gardening

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2027 : 56 p

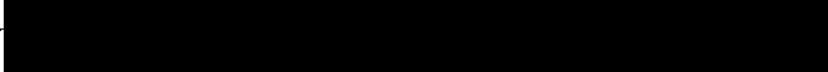
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

31 / 8 / 08 7

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



01 OCT 2007

Member's claim form

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Your details

Name in CAPITAL LETTERS

BEN CHAMAN

Constituency

WIRRAL SOUTH

Office use only  
Costs/Cat 2

Claim details

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 07 to 30 / 9 / 07

Total cost of hotel stays  
attach all receipts

£ / : p

Mortgage payments  
(interest only) or rent

£ 600 : 67 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 200 : 00 p ✓

Council Tax/Rates

£ 107 : 19 p ✓

Telephone and telecommunications

£ 100 : 00 p ✓

Cleaning

£ 150 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 80 : 00 p ✓

Other

£ 120 : 00 p ✓

▶ please specify

gardening

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1867 : 86 p ✓

**Details of second home** *If applicable*

**Address of second home**  
*for Additional Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

**Signature**

MP

**Date**

29 / 9 / 07

**Data protection**

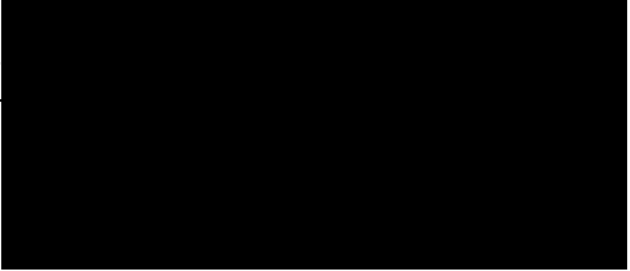
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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Mr [redacted] Chapman



Date: 26 July 2007

Account Number [redacted]



Dear Mr Chapman [redacted]

Following completion of your mortgage on 25 July 2007 I would like to take this opportunity of welcoming you as a new [redacted] customer.

Enclosed with this letter is a guide to answer some questions you may have about your new mortgage and how your first payment has been calculated.

Interest on your account is due from the date of completion to the end of the current month.

Your first payment of £737.37 is due on the 28 August 2007 and subsequent payments of £600.67 will be collected on the 25th of each month thereafter.



Your home may be repossessed if you do not keep up the repayments on your mortgage.



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date



31 / 10 / 07 ✓

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form



## Members' Allowances

20 NOV 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV.

## Your details

Name in CAPITAL LETTERS

BEN CHAPMAN NV.

Constituency

Winnal S.



## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/11/07 to 30/11/07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 600 : 67 p

Food

£ 400 : 00 p

Utilities

£ 220 : 00 p

Council Tax/Rates

£ 107 : 19 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 120 : 00 p

▶ please specify garden

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1987 : 86 p

10 DEC 2007

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

30/11/07 ✓

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

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# Member's claim form

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV

## Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Wiltshire

## Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please list

Please attach

receipts or invoices

Period of claim

from 1 / 12 / 07 to 31 / 12 / 07

Total cost of hotel stays  
attach all receipts

£ / : p

Mortgage payments  
(interest only) or rent

£ 600 : 67 p

Food

£ 400 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 107 : 19 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 120 : 00 p

▶ please specify

gardener

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1967 : 86 p

Pay

£ 506.88

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

31/12/07

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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