



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

14 March 2007
Communications Allowance
Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

BARRY GARDINER

Constituency

BRENT NORTH

Office use only

Cost



Claim details

You can only request
Please ensure

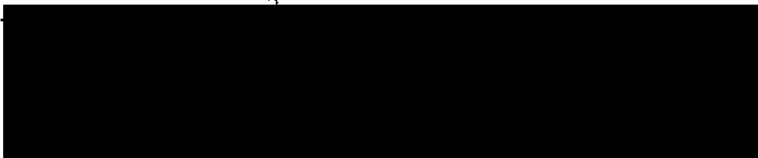
payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01 / 10 / 07 to 30 / 10 / 07

Allowance year

07 / 08



Garavi Gujarat Publications £2450.00 p

The Distribution company £2128.21 p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

6578.21 p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

22/11/2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

THE DISTRIBUTION COMPANY



Invoice



Date: 17th. October 2007

Client's Order No:

To:



F.A.O: Barry Gardiner MP

For the distribution of: Newsletter October 2007

Solus

Quantity	38,250	
Rate/1,000	£45.00	£1,721.25

Shared

Quantity	0	
Rate/1,000	£33.75	£0.00

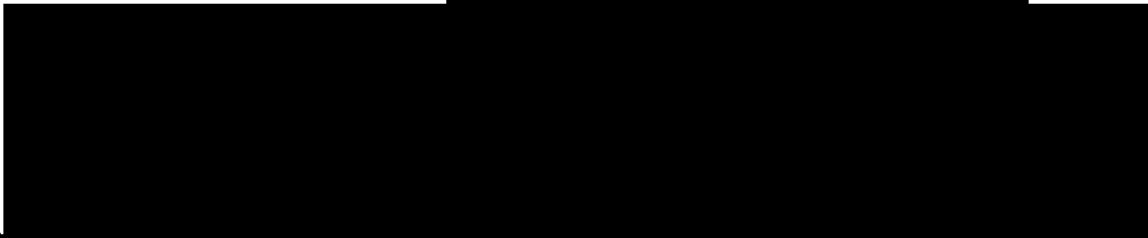
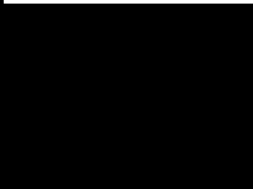
Collection 2

	£45.00	£90.00
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Total (excl: VAT)		£1,811.25
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VAT @17.5%		£316.96
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<u>Balance due:</u>		<u>£2,128.21</u>
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RECEIVED 09 APR 2007

GG PRESS



INVOICE

Invoice To:



BARRY GARDINER MP



Att: BARRY GARDINER MP



(AMOUNT IN STERLING)

Description	Price	
Tdesign, print and fold to A4 4pp brochure. Printed in full colour both sides on 170 gsm matt paper- 33000 posters  	2,450.00	
	NET:	2,450.00
	VAT:	0.00
	TOTAL:	2,450.00



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Comms2
page 1 of 2

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Your details

Name
in CAPITAL LETTERS

BARBARA GARDING

Constituency

BRENT NORTH

Office use only Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 03/10/07 to 03/10/07

Allowance year

07/08

Suppliers

Amount

[Redacted]

£ 411.25 p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

23/10/07

Data protection

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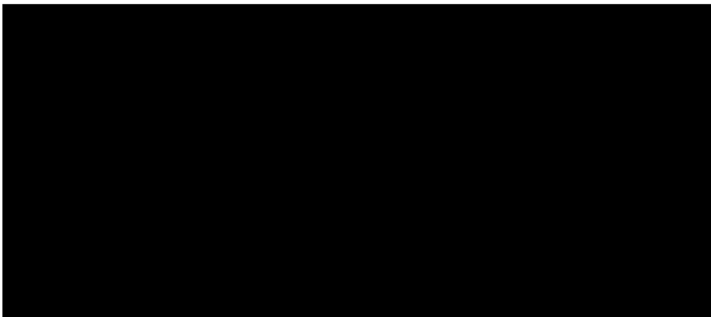
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

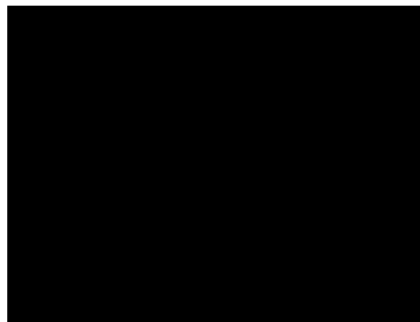
Office use only

Initials / Date

Validation
completed**Comments**

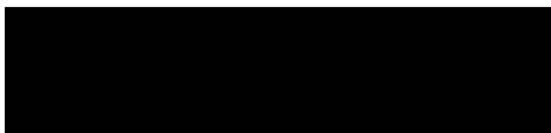


Photographic Invoice



Client:

Barry Gardiner MP



Invoice Date: 03/10/2007

Job Details:

Photographs for MP's communication to electors

All in fee = £350.00

TOTAL exc VAT = £350.00
VAT at 17.5% = £61.25
TOTAL inc VAT = £411.25

