



Additional Costs Allowance

ACA2

Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

A MACKINLAY

Constituency

Thurrock

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from / / to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1800 :- 00 p 1st FEBRUARY + 1st MARCH 06 RENT

Food

£ 980 :- 00 p 1st JAN to 31 MARCH

Utilities

£ 65 :- 75 p ELECTRICITY 46-45 GAS 19-30 65-75

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 221 - 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 211 - 93 p please specify WATER RATES FOR 2005/06

Other

£ 126 : 50 p please specify TV LICENCE

Other

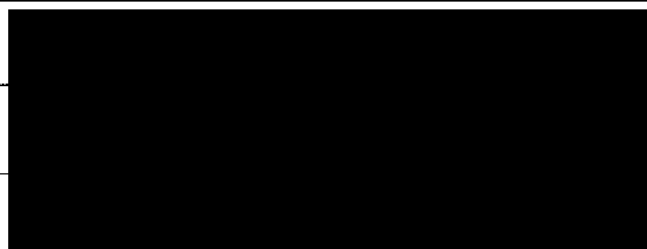
£ : p please specify

Total

£ 3405 :- 18 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

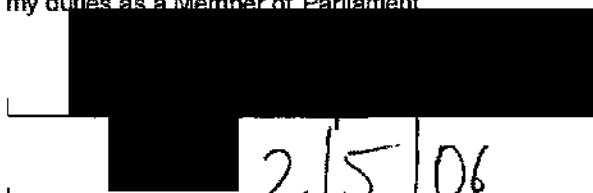


Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

2/5/06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Electricity bill

14 October 2005

MR A S MACKINLAY

Thank you for being part of our
Payment Plan scheme

Total

£21.84

[REDACTED]

Mr A Mackinlay

[REDACTED]

6 April 2006

Dear Mr Mackinlay

Customer Reference Number: [REDACTED]

Thank you for your enquiry last week concerning the gas charges.

[REDACTED]

The gas bills we have sent out for the past year at this address are as follows:

27 October 2005-14 February 2006 4.59

9 December 2004-27 October 2005 14.71

Total £19.30

[REDACTED]

MR ANDREW MACKINLAY



Your water services bill for the year 1 April 2005 to 31 March 2006

Current charges

£211.93

Amount to pay by
1st April 05

£105.97

The remaining £105.96 should be paid by 1st October 05 - we will send you a reminder nearer the time



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Your details

Name in CAPITAL LETTERS

Andrew Mackinlay MACKINLAY

Constituency

THURROCK

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st APRIL, 05 until dissolution of House prior to GEN election

Total cost of hotel stays attach all receipts

£ 329.16 p

RENT Mortgage payments (interest only) or rent

£ ← : p

Food

£ *100 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 455 : 16 p

x 1/30 full month of April please pay appropriate amount for period from 1st April until dissolution of House

£16-00 per week (£64 for full month).

* This is not a full months claim but only for 1st April to dissolution

▶ please specify

▶ please specify

▶ please specify

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

17th Aug 05

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Your details

Name in CAPITAL LETTERS

MACKINLAY Andrew ✓

Constituency

Thurrock

Claim details

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st NOV⁰⁵ to 1st JAN 06, x 3.

Total cost of hotel stays attach all receipts

£ : p ✓

Mortgage payments (rent only) or rent

£ 2700-00 p → 900 x 3 months

Food

£ 900-00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 192-00 p ✓ 3 months cleaning NOV to DEC.

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify


Total

£ 3792-00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

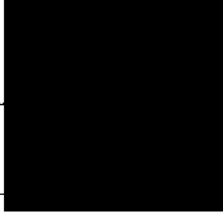
Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my  of Parliament

Signature

 MP

Date

 21/12/05

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Member's claim form

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Your details

Name in CAPITAL LETTERS

ANDREW MACKINLAY

Constituency

THURWOLD

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts, except for fuel for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost over

27 09 2005

Period of claim

RENT FOR 1st SEPTEMBER AND 1st OCTOBER 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 929 : 00 p

* 1st SEPTEMBER 925 - 00 ✓
 1st OCTOBER 925 - 00 ✓

 1850 - 00
 + 7 - 00 ✓

 1857 00 ✓

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address and postcode area]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

20/Sept/05

Data protection

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Member's claim form

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Your details

Name in CAPITAL LETTERS

A Mackinlay

Constituency

Thurrock



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st JUNE 05

to END OF AUGUST 05

Total cost of hotel stays attach all receipts

£ : p

REN Mortgage payments (interest only) or rent

£ 2768 : 00p

for rent on 1st JUNE 1st JULY 1st AUG

Food

£ 600 : 00p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 192 : 00p

payable every Wednesday - normally 14 x 16 = 192 = 00

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3960 : 00p



Member's claim form

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Your details

Name in CAPITAL LETTERS

A Mackinlay

Constituency

Thurrock

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st JUNE 05

to END OF AUGUST 05 x 3.

Total cost of hotel stays
attach all receipts

£ : p

~~Mortgage payments~~
REN (Interest only) or rent

£ 2768 : 00 p

for Rent on 1st JUNE
1st JULY
1st AUG

Food

£ 600 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 192 : 00 p

✓ payable every Wednesday - normally
14 x 16 = 192 = 00

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3560 : 00 p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12 Aug 05

Data protection

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Your details

Name in CAPITAL LETTERS

ANDREW MACKINLAY

Constituency

THURWOLD

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

RENT FOR 1st SEPTEMBER AND 1st OCTOBER 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

Other

£ : p

Other

£ : p

* 1st SEPTEMBER 925 - 00
 1st OCTOBER 925 - 00
 1850 - 00
 + 7 - 00
 1857 00

please specify

please specify

£ 925 + £ 7 = £ 932.00

£ 032 : 00 p

Please Pay

Details of second home *if applicable*

Address of
second home
for Additional
Costs A

[Redacted address and postcode fields]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

Date

20/Sept/05

[Redacted box]

Data protection

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Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

~~04_05~~ / 05_06

Expenditure type (Cat5) :

£807.42

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/

* Financial Processing purposes only

Registered by (initials & date)



6/6/05

Posted by (initials & date)

.....



Member's claim form

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1348.

Your details

Name in CAPITAL LETTERS

A MAULINLAY

Constituency

THURVOCK

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from FULL FOR FINANCIAL YEAR, 2005/06 to

Total cost of hotel stays attach all receipts

£ [redacted] p

Mortgage payments (interest only) or rent

£ [redacted] p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 852 = 41 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

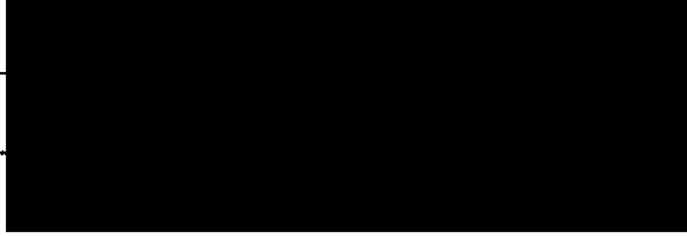
£ 852 = 41 p

£ 807.42

71.03 a month
APR = £26.04
£ 807.42




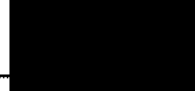
Details of second home *(if applicable)*

Address of second home for Additional Costs Allowance 

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to perform my duties for the purpose of performing my duties as a Member of Parliament.

Signature  MP

Date  17/5/05

Data protection

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Your Account number

Council Tax

MR ANDREW S MACKINLAY

Date:
16 May 2005

Our records show that you have previously been asked to pay council tax for the above property for the period 1 April 2005 to 31 March 2006. As at 15 May 2005 the amount shown below remains unpaid. Your entitlement to pay by instalments has been cancelled and you will have to pay the total in full. Please pay £852.41 by 26 May 2005. See overleaf for details of how to pay.

Total amount due now: **£852.41**



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Your details

Name in CAPITAL LETTERS

Andrew Mackinlay

Constituency

Thurrock

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 6th MAY, to END OF MAY 05

Total cost of hotel stays attach all receipts

£ 775 : 80 p

RENT Mortgage payments (interest only) or rent

£ ← : p

Food

⊗ £ 280 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 53 : 67 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 1109 : 47 p ✓

£ 925 for the full month of MAY Please pay appropriate amount from date of GEN election to end of month

▶ please specify

▶ please specify

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12 Aug 05

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