



Additional C

04/05
Member

About filling in
this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Andrew Mackinlay

Constituency

Thurrock

MEMBERS BUDGETS

8 MAY 2005

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please list

Please attach

Period of claim

Total cost of hotel stays
attach all receipts

£ : p

RENT MONTH OF MARCH
payments
(interim) or rent
Food

£ 925: 00 p ✓

Utilities *

£ 399: 45 p

Council Tax/Rates

£ : p

Telephone and telecommunications *

£ 263: 57 p ✓

Cleaning *

£ 128: 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

TV LICENCE *

£ 126: 50 p ✓

Other

£ : p

Other

£ : p

Total

£ 2282: 52 p

GAS ... £72-00

ELECTRIC £153-00

WATER £174-45

UTILITIES TOTAL 399-45

▶ please specify

▶ please specify

▶ please specify

continued on page 2

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30 / MAY / 05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7319 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7216 1592.

Your details

Name
in CAPITAL LETTERS

Constituency

A MACKINLAY

Thurrock

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and away from your only or main home for the
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

From 1 / 1 to 1 / 1

Total cost of hotel stays
attach all receipts

£ : P

RENT

Mortgage payments
(interest only) or rent

£ 4950 : 00 P

(ie 825-00 per month)

Food

£ 1500 : 00 P

Utilities

£ : P

Council Tax/Rates

£ : P

Telephone and telecommunications

£ : P

Cleaning

£ 405 : 00 P

→ ie 15-00 per week x 27 = 405-00

Service/maintenance

£ : P

Repairs/insurance/security

£ : P

Other

£ 79 : 00 P

▶ please specify AIR COOLER

Other

£ : P

▶ please specify

Other

£ : P

▶ please specify

Total

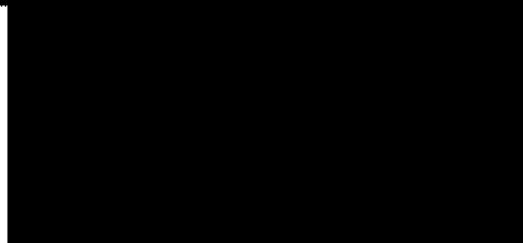
£ 6934 : 00 P

continued on page 2

Details of second home *(if applicable)*



Address of
second home
for Additional
Costs Allowance

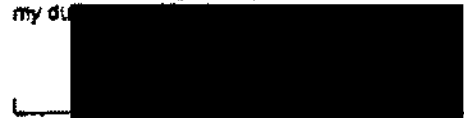


Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature



MP

Date



29/Sept 04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

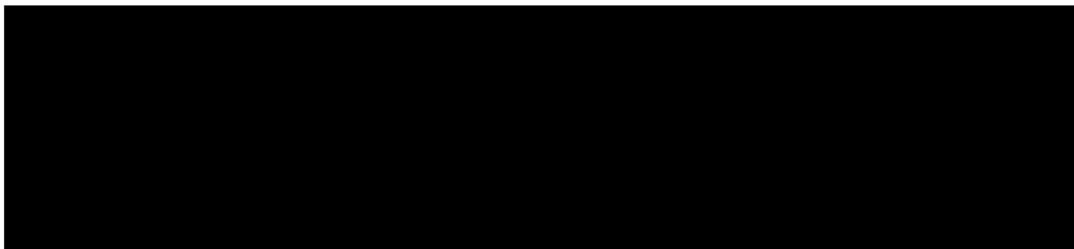
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3559, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA





Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7218 1892.

Your details

Name in CAPITAL LETTERS

A MACKINLAY

Constituency

THURROCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost

Please list

Please attach

Period of claim

from ~~12/10/03~~ to ~~12/10/03~~

Total cost of hotel stays attach all receipts

£ : P

RENT

Mortgage payments (interest only) or rent

£ 4625 : 00 P X RENT TOTALS £ 4625 - 00

Food

£ 1000 : 00 P

£ 1000 - 00

Utilities

[Redacted]

Council Tax/Rates

Telephone and telecommunications

Clearing

£ 272 : 00 P

272 - 00

Service/maintenance

£ : P

Repairs/insurance/security

£ : P

Other

£ 44 : 99 P

▶ please specify

TV digi box to receive premium channels

Other

£ 34 : 99 P

▶ please specify

laundry basket

Other

£ : P

▶ please specify

Total

£ 5976 : 98 P

[Redacted]

[Redacted]

1044.99

44.99

* EXEMPT FROM 16 DAY GUARANTEE

DUPLICATE

TOTAL

1 Items

44.99

Details of second home *if applicable*

X
Address of second home
for Additional Costs Allowance

[Redacted area]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

X
Signature

[Redacted signature]

MP

[Redacted area]

X
Date

3/3/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[Redacted area]