



Communications Allowance
Member's reimbursement form

Comms1

MEMBERS
28 AUG 2007

BUDGETS

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Alan Simpson

Constituency

Nottingham South

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from ___/___/___ to ___/___/___

Allowance year 2007, 2008

Description of service or goods	Amount
Installation of software for mass mailings.	£ 260 : 00 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only
Allow. / Exp. Type (cat5)

Total

£ 260 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

21 Aug '07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Data		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
	<input type="text"/>	514525	£ <input type="text"/>

Comments

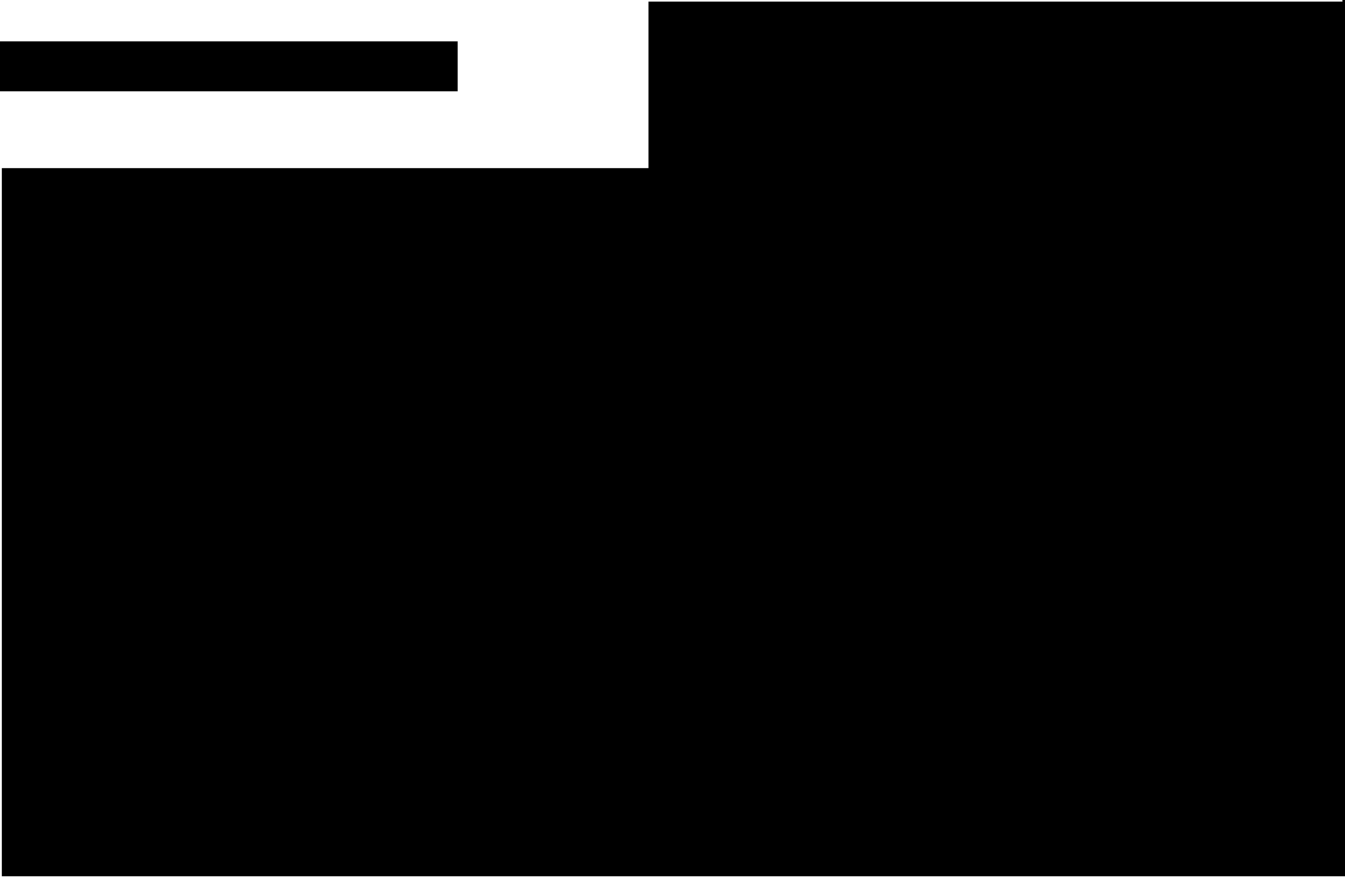
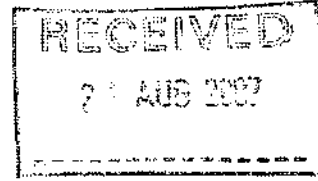
INVOICE

Alan Simpson MP
Nottingham South

For Computer Software

Total Cost £260.00

Amount to Pay £260.00





FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance 17 SEP 2007

Comms1 page 1 of 2

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Your details

Name in CAPITAL LETTERS

Alan Simpson MP

Constituency

Nottingham South

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

20 SEP 2007

Please ensure

you attach all receipts or invoices for items of £250 and above

Period of claim

from / / to / /

Allowance year / /

Description of service or goods

Amount

Surgery posters

£ 139.83 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 139.83 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

14 Sept 2007

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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£139.83

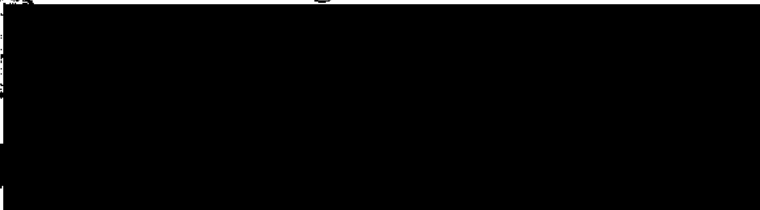
£

Comments

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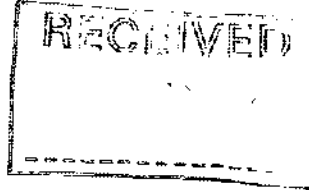
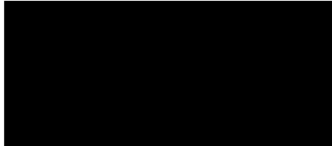


4 Sheets Design & Print Limited



Invoice

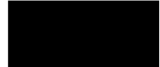
MR. ALAN SIMPSON



13/09/2007



VAT Reg No: 



Details

SIMPSON SURGERY POSTERS SEPT 2007 X 250 COPIES

Unit Price	Net Amount	VAT Rate	VAT
119.00	119.00	17.50	20.83

Total Net Amount	119.00
Carriage Net	0.00
Total VAT Amount	20.83
Invoice Total	139.83



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Your details

Name in CAPITAL LETTERS

Alan Simpson MP

Constituency

Nottigham South

Office use only Cost: [Redacted]

Claim details

You can only claim for costs you have actually paid. Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from / / to / / Allowance year 2007/2008

Table with columns: Description of service or goods, Amount, Office use only (Allow. / Exp. Type (cat5)). Rows include 'Surgery Posters' with amounts £146.88 and £360.73, and a Total of £507.61p.

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP Date _____

Data protection

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Send your completed form to

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Department of Finance & Administration, House of Commons, London SW1A 0AA

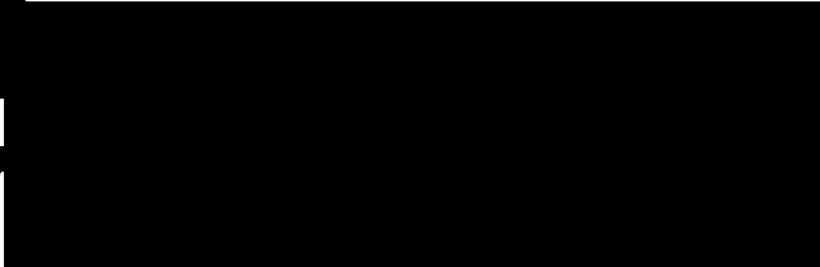
Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
	<input type="text"/>	514625	<input type="text" value="£"/>

Comments



4 Sheets Design & Print Limited



Invoice


MR ALAN SIMPSON



10/05/2007



SIMPSON

VAT Reg No: 

Details

SIMPSON SURGERY POSTER JUNE 2007 - 300 COPIES

Unit Price	Net Amount	VAT Rate	VAT
125.00	125.00	17.50	21.88

RECEIVED
1, MAY 2007

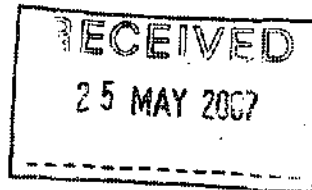
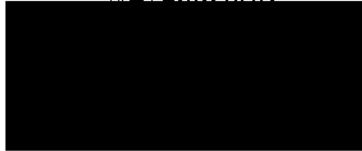
Total Net Amount	125.00
Carriage Net	0.00
Total VAT Amount	21.88
Invoice Total	146.88



4 Sheets Design & Print Limited

Invoice


MR ALAN SIMPSON



24/05/2007



SIMPSON

VAT Reg No: 

Details

SURGERY POSTERS

Unit Price	Net Amount	VAT Rate	VAT
307.00	307.00	17.50	53.73

Total Net Amount	307.00
Carriage Net	0.00
Total VAT Amount	53.73
Invoice Total	360.73



FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

Comms2

page 1 of 2

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MEMBERS

06 OCT 2007

BUDGETS

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Alan Simpson MP

Constituency

NOTTINGHAM SOUTH

Office use only Costc

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim from / / to 03 / 10 / 2007 Allowance year 2007 / 08

Suppliers Amount

Reconstructive & update £2,000.00 p

of MP's / constituency £ : p

Website £ : p

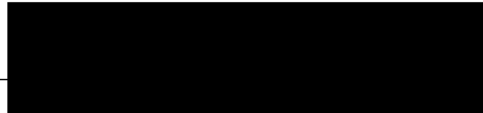


Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

03.10.2007

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

[REDACTED]

Alan Simpson MP

[REDACTED]

[REDACTED]

REF: ALAN SIMPSON MP WEBSITE

Invoice: [REDACTED] ✓
Date: 03/10/2007 ✓

- New Section "The Evening Post Years"
- going through all the archive material
- reformatting the archive material
- producing a new website archive to incorporate everything done before the current website was constructed
- further additions to video archives on both websites (MP and Eco House)

TOTAL DUE: £2000.00 ✓
(Cheques payable to [REDACTED])
[REDACTED]

with kindest regards



Direct payment of suppliers

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Alan Simpson MP SIMPSON

Constituency

Nottingham South

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

2007, 2008

Suppliers

Amount

4 sheets design & print (Please note new address)

£ 150.40

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

£ 150.40

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

31-3-08

Data protection

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Office use only

Initials / Date

Validation completed

Comments

4 Sheets Design & Print Limited

COPY

Invoice

MR ALAN SIMPSON



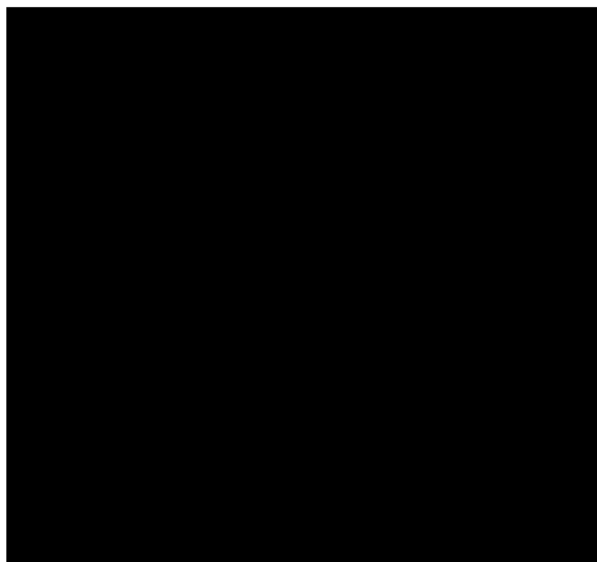
16/01/2008

SIMPSON

VAT Reg No: [REDACTED]

Details

	Unit Price	Net Amount	VAT Rate	VAT
SIMPSON SURGERY POSTERS JAN 2008 - 300 COPIES	128.00	128.00	17.50	22.40



Total Net Amount	128.00
Carriage Net	0.00
Total VAT Amount	22.40
Invoice Total	150.40

