





HOUSE OF COMMONS

09/10

07 MAY 2009

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Office use only  
Costs/Cat2

MME ALAMA

Allowance 514632

Supp/Res ID

677200

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

ALAN MEALE

MANSFIELD

Claim details

Month/period to be claimed

From 01042009 To 30042009

Subsistence

(No receipts required)

Number of nights spent away from main home

13

@ £25.00 per night £

325

514637-

Exp type/  
Cat5

Cost of accommodation

5886370  
GP 27/5

Mortgage interest £

514 ---

Hotel £

514 ---

Rent (inc deposits) £

514 ---

Council Tax/rates £

1948-15

514 633

Fixtures, fittings and furnishings

security lighting

£

359-88

514 635

427182  
CC 27/5

Total £

2635-03

514 ---

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

gas supplies

£

766-21

514636

buildings contents insurance

£

1398-94

636

misc supplies (Wicks)

£

28-35

636

window cleaning

£

20-00

636

\* gardening (includes plant costs)

£

185-50  
~~267-50~~

636

laundry

£

16-00

636

Total £

2445-00

514 636

~~2497-02~~

£ 157-50 - 51 = 106-50  
£ 176-00 - 15 = 161-00

\* Labour 45-50  
" 140-00

£ 185-50 (Chris Seav approved)

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 5048.03 ✓  
~~5130-03~~

BM

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

Date 3/5/09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).



# Mansfield District Council

## Council Tax Bill

For the period: 2009/10

Issue Date: 13-MAR-2009

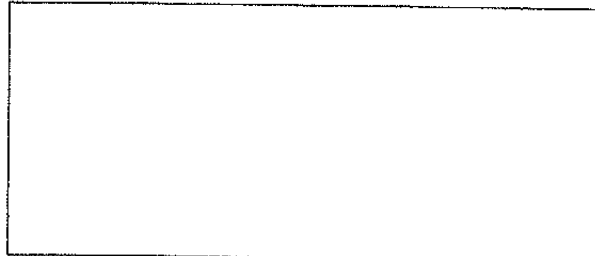


INVESTOR IN PEOPLE

MRS DIANA MEALE



Address of the property this bill is for  
(if different)



Account number:



Valuation  
Band

E

Annual Charges & % Increase

Notts County Council	1458.33	3.0
Mansfield D C	220.26	3.0
Fire Authority	82.78	3.5
Police Authority	186.78	4.9

Reason for Issue:

Annual

Forecast efficiency savings	By March 2009	as a % of 2007-08 spend
Notts County Council	£6,542,000	1.5%
Mansfield District Council	£1,236,000	3.8%
Notts Fire & Rescue	£208,000	0.5%

These efficiencies equal £67 for the average band D dwelling

How your bill is worked out	From Date	To Date	Amount
Charge For Period Band E	01-APR-2009	31-MAR-2010	1948.15

**Total due** £1948.15

### Payment Details

FIRST INSTALMENT DUE ON 20/04/2009: 1 X 193.15  
 9 OTHER INSTALMENTS DUE FROM 20/05/2009 TO 20/01/2010: 9 X 195.00  
 INSTALMENTS TO BE PAID BY: DIRECT DEBIT (20TH) 10 INSTS MONTHLY

### Notes

This bill assumes that you will be liable for the Council Tax until the end of the financial year and any reduction or discounts will continue.  
 This bill is issued by **Mansfield District Council, Civic Centre, Chesterfield Road South, Mansfield, Notts, NG19 7BH.**  
 If you have any questions about Council Tax or about this bill please phone (01623) 462462

British Gas

Your energy experts

Contact us

0800 048 0101

Freephone\*

Mon - Fri, 8am - 8pm, Sat, 8am - 6pm.

Please have your latest meter reading handy.

Planning on moving home?

Call the number above and press 1

britishgas.co.uk/billing

To manage your account on line

447

Mr MEALE

298 000

paid

Customer reference number

Bill date:

25 March 2009

Bill period:

24 Dec 08 - 24 Mar 09

You're on Fixed Price 2011



Your gas bill - actual

Please pay £766.21 - to reach us by 8 Apr 2009

Before this bill

Your previous bill	£572.77 in debit
What you paid	£572.77
Balance after your last payment	£0.00

This bill

Balance brought forward	£0.00
Gas you've used this period	£729.73
VAT at 5%	£36.48
<b>Total to pay</b>	<b>£766.21</b> in debit

For further details please turn over →

Message board

A great way to help reduce your gas bills - straight away

Completing our Energy Savers Report could be another money saving choice. It's free and filled with energy saving advice and you could cut your energy bills by up to a third\* - so it's really worth doing. Just visit britishgas.co.uk/ee today.

\*Based on Energy Savers Report data from March 2006 - June 2008 plus efficiency advice

Ways to pay your bill

When paying you need your customer reference number which is

Please allow 3 working days for your payment to clear at a bank or Post Office and 5 working days if you pay by post

Switch to Direct Debit. It's easy, convenient and saves you money. Call us on 0800 048 0101 to spread your payments over the year, or pay your bill in full each quarter.

Credit/Debit card, by phone or online. Call us on 0800 107 0224 or visit britishgas.co.uk/paymybill

Internet or phone banking. Pay directly to our account number 71584685 and sort code 40-05-30.

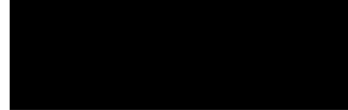
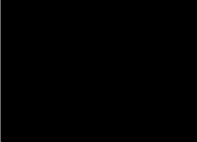
At any bank or by post. Make cheques payable to "British Gas Trading Ltd" and write your customer reference number on the back. Take your cheque with this completed payment slip to the bank, or send them to British Gas, Payment Area 55, Camberley, GU95 1AB. Please don't send cash in the post. Some banks charge for this service.

By PayPoint. Take your whole bill and pay by cash.

At the Post Office. Take your bill or payment card, fill in this payment slip and make your cheque payable to "Post Office Ltd".

**Your insurance adviser's address**

Mr Joseph Alan Meale and Mrs Diana Meale



Dear Mr Joseph Alan Meale and Mrs Diana Meale

**Renewal invitation**

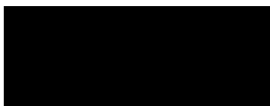
Your Norwich Union Distinct Home 75 insurance is coming up for renewal on 27 May 2009.

As a valued client, we hope you find that our tailored cover, and service, still meets your needs. If you decide to renew your policy with us, all you need to do is take one of the following steps before 27 May 2009:

- send a crossed cheque made payable to your insurance adviser, with your policy number written on the reverse
- speak to your insurance adviser if you'd like to pay your premium by credit or debit card
- if you wish to pay monthly premiums by direct debit, simply provide your insurance adviser with your bank account details.

Please make sure you carefully check that the information within your Distinct Home 75 policy schedule is still correct. If you have any questions, or anything has changed, please speak to your insurance adviser as soon as possible as this could have an effect on the premium and terms we have quoted below. We look forward to continuing to provide you with exclusive cover and excellent service.

Yours sincerely



Chief Executive, Norwich Union Insurance

Policy number: 

Annual premium: £1,398.94 ✓

Period of insurance: 27 May 2009 to 26 May 2010 \_\_\_\_\_

This figure includes Insurance Premium Tax at the appropriate rate.

# W Wickes

WICKES WICKES, SUTTON-IN-ASHFIE (067)  
Station Road  
Sutton-In-Ashfield  
Notts, NG17 5HF  
Tel:- 01623 517515  
V A T 408 5567 37

19/04/09 13:36 01-5884

077 QBW

Decking Stain Teak 2.5L		
170661 1 @ £11.00	11.00	a
* Promotional Saving	2.20-	a
Decking Stain Teak 2.5L		
170661 1 @ £11.00	11.00	a
* Promotional Saving	2.20-	a
Contact Adhesive 30g		
241100 1 @ £1.59	1.59	a
Trade Synthetic Brush Pack 1-2in PK3		
600802 1 @ £4.78	4.78	a
All Purpose Silicone Sealant Clear 310ml		
240704 1 @ £4.38	4.38	a
<b>SALE Total</b>	<b>28.35</b>	

**£28.35**

VISA 28.35-  
Auth 019121 Exp [REDACTED] Iss 04  
Card \*\*\*\*\*  
[ICC PIN Verified]

V.A.T. Breakdown  
a 28.35 @ 15.000% VAT 3.70  
Total VAT 3.70

**You Have Saved  
£4.40**



In the event that you want to return any Wickes Product, We promise to provide you with a full refund, or offer you an exchange, wherever possible. Simply return the goods within 6 months, in their original condition and in unused packaging, together with proof of purchase.

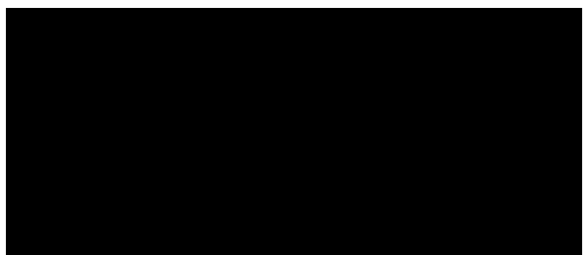
Surf our web @ [www.wickes.co.uk](http://www.wickes.co.uk)

Conderning



Yes: Labour

45.50  
140.00



WORK DONE FOR MR A MEALE AT IS HOME ON



RECEIVED FROM MR A MEALE FOR  
WORK DONE AT IS HOUSE ON



MATERIALS.

LAWN FEED & WEED	£31.00.
FLOWER POTS-COMPOST-BARK	20.00
ROSES & TREES	<u>61.00</u>
	£112.00

LABOUR 6 1/2 hrs @ £7.00 = £45.50 ✓  
 TOTAL 157.50

PAID WITH THANKS.



MATERIALS

WOOD FOR FENCE	15.00
TOP SOIL	6.00
PLANT (10) @ 1.50	<u>15.00</u>
	36.00

LABOUR AT £7.00/hr + 20 hrs  
 TOTAL

✓ 140.00  
 £176.00

PAID WITH THANKS





HOUSE OF COMMONS

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

10 JUN 2009

Office use only

Costs/Cat5

M MEALMA

Allowance 514602

Subp/Res ID

[Redacted]

689407

Member's Name (CAPITAL LETTERS)

MEALE

Constituency (CAPITAL LETTERS)

MANCHESTER

Claim details

Month/period to be claimed

From 01052009 To 31052009

Subsistence

(No receipts required)

Number of nights spent away from main home

8

@ £25.00 per night £

200.00

Exp type/  
Cat5  
514637

Cost of accommodation

5889894

MB 1716

Mortgage interest £

514 ---

Hotel £

514 ---

Rent (inc deposits) £

514 ---

Council Tax/rates £

514 ---

Fixtures, fittings and furnishings

431005  
JE 17/6

Total £ 514 ---

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

✓ electricity

£ 285.89

x window cleaning

£ 20.00

Total £ 305.89 514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

485.89  
Grand Total £ 505.89

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date

7/6/09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA

# Summary

	Total £
Total electricity charges	289.66
Direct Debit Discount	17.38 CR
<b>Sub total of charges before VAT</b>	<b>= 272.28</b>
VAT @ 5.0% on £272.28	13.61
<b>Account balance from your last bill on 28 February 2009</b>	
	63.24
<b>Total payments ▶ see below</b>	<b>312.00 CR</b>
<b>Account balance</b>	<b>You are In debit = 37.13</b>

## Payments

	Total £
6 March 2009	Payment received - thank you 104.00 CR
6 April 2009	Payment received - thank you 104.00 CR
6 May 2009	Payment received - thank you 104.00 CR
<b>Total payments</b>	<b>= 312.00 CR</b>

### Key

CR = credit amount

## Contacting us

Any questions? Call us on  
**0845 052 0000**

Go to [eonenergy.com](http://eonenergy.com) to email us or to find answers to frequently asked questions.

Write to E.ON, Customer Service Centre, PO Box 7750, Nottingham, NG1 6WR.

Minicom 0800 056 6560 textphone suitable for deaf customers.

**Moving home?** You can read your meter up to five days before you move and call us on 0845 303 3020.

For training purposes, we may record calls from time to time.

## Our commitment to you

If we fail to deliver the standard of service you expect, we want to know about it so that we can put it right.

**Step 1** Call our specialist Complaint Advisors on 0845 300 6301 to discuss your query.

**Step 2** If our Complaint Advisors are unable to resolve your query, please ask to speak to a manager. They will independently assess your complaint and do all they can to resolve things to your satisfaction.

**Step 3** We would very much hope that your query will have been resolved by this stage, however if you are still dissatisfied you can write to our Customer Service Directorate E.ON, PO Box 9069, Nottingham, NG1 9BU, or email [DirectorofCustomerService@eonenergy.com](mailto:DirectorofCustomerService@eonenergy.com). We will carry out a full review and respond to you within ten working days. If you have followed all the above steps and we have still not managed to resolve your complaint within 8 weeks, you can contact the Energy Ombudsman on 0330 440 1624.

To get a large print, talking or Braille bill call 0800 051 2193.

## Emergencies

**Power cut?** 0800 056 8090

24 hours a day, 7 days a week

Your electricity distributor is: Central Networks East plc, Customer Operations, Herald Way, Pegasus Business Park, East Midlands Airport, Castle Donington, DE74 2TU

**Smell gas?** 0800 111 999

## Other information

For clear, practical consumer advice, contact Consumer Direct 0845 404 0506 [www.consumerdirect.gov.uk](http://www.consumerdirect.gov.uk)

## Average Daily Energy Consumption

### Electricity

For this period you used an average of 28 kWh per day.

For the same period last year you used an average of 27.5 kWh per day.

Estimated readings were used to calculate your average electricity usage this year.

100001  
9512135



Date of Bill  
28 May 2009  
This is not a tax invoice

Any c

SV

Call us on  
**0845 01**

We're open Mo.  
8.00am until 8.00pm  
8.00am until 6.00pm

Account numb



001364 002563 POU2461A 44712 'E4O498 287455011  
Mr A Mcale



# Electricity statement

For electricity supplied to [redacted]  
Date of this statement 28 May 2009 (We sent your last statement on 28 February 2009)

## We have estimated your readings

Latest electricity readings **60389** on your Day rate and **24079** on your Night rate. Both estimated on 28 May 2009.

**About your reading** If our estimates are very different to your actual readings, please contact us with your own readings.

## Your account balance is **£37.13** in debit

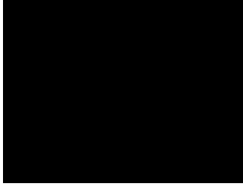
**What this means** As you pay by Direct Debit, we will carry your balance forward to your next statement. We regularly review how much you are paying to make sure it is the right amount and will let you know if it needs to change.

See the  
back for a  
summary



**PRIVATE AND CONFIDENTIAL**

Mr Alan Meale MP



Tel : 020 [REDACTED]  
Fax : 020 [REDACTED]  
Email : [REDACTED]@parliament.uk

17 June 2009

Dear Mr Meale

**Personal Additional Accommodation Expenditure (PAAE) 2009/2010**

Thank you for your PAAE claim dated 7 June 2009, a copy of which is enclosed for ease of reference.

I refer to the previous correspondence from Andrew Walker, Director General of Resources, dated 21 May 2009 informing Members of the changes to the rules relating to allowances as decided by The Members Estimate Committee, following Mr Speaker's statement of 19 May.

Effective from 20 May Members may now only use PAAE to claim rent, including ground rent, hotel accommodation, overnight subsistence, mortgage interest (which will be capped at £1,250 per calendar month) council tax, service charges, utility bills (gas, water, electricity, oil, telephone calls and line rental), insurance (buildings and contents).

Therefore, we can no longer reimburse you [REDACTED] for window cleaning. Your claim has been reduced accordingly and the remainder of your claim totalling £485.89 has been processed. The funds should reach your account within the next few days.

If you have any questions concerning this matter then please contact the Enquiry & Advice team on the numbers shown above.

Yours sincerely

[REDACTED]  
**Validation Officer**

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)  
**HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
**CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA

