



07/08

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

Alan Beith ✓

Constituency

[redacted]

Office use only

Costs/Cat 2

[redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 APRIL 2007 to 30 APRIL 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,203.62 p ✓

Food

£ 112.00 p

Utilities

£ 52.24 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 10.87 p

Cleaning

£ 145.00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 18.00 p

▶ please specify LAUNDRY

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1541.53 p  
1541.53

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

*5 May 2007***Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

05 JUN 2007

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

A. J. BEITH ✓

Constituency

BERWICK - UPON - TWEED

Office use only  
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

07/08

Period of claim

from 1 / MAY / 2007 to 31 / MAY / 2007

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1203 : 42 p ✓

Food

£ 200 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 8 : 45 p

Cleaning

£ 175 : 00 p

Service/maintenance

£ : p

Repairs/Insurance/  
security

£ : p

Other

£ 25 : 00 p

▶ please specify LAUNDRY

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,611 : 87 p

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3 June 2007

**Data protection**

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Additional Costs Allowance

10 JUL 2007

Member's claim form

03 JUL 2007

ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

A. J. BEITH ✓

Constituency

BERWICK - UPON - TWEEDE

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 JUNE 2007 to 30 JUNE 2007 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1203.42 p ✓

Food

£ 200.00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 17.33 p ✓

Cleaning

£ 145.00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 34.00 p ✓

▶ please specify

LAUNDRY

Other

£ 224.74 p ✓

▶ please specify

AIR CONDITIONER

Other

£ : p

▶ please specify

Total

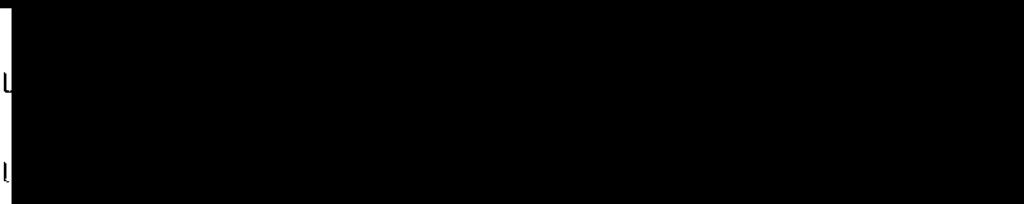
£ ~~1825.49~~ 1808.19

Please pay ✓  
£ 1824.49

continued on page 2

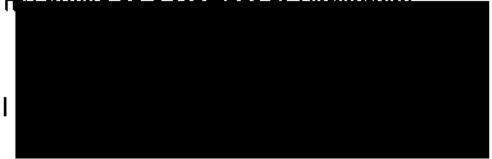
**Details of second home** *if applicable*

X **Address of second home**  
X **for Additional Costs Allowance**

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

X  
X

**Signature**

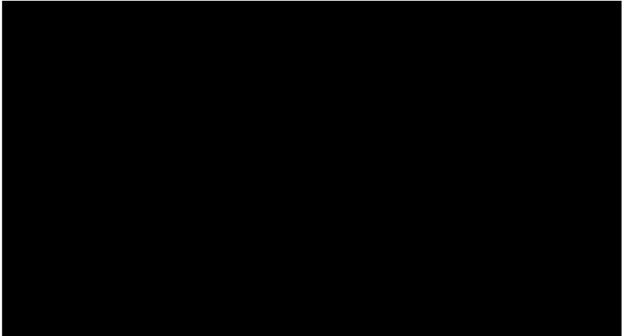
MP

**Date**7 July 2007**Data protection**

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**Send your completed form to**Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



AIR CONDITIONER

219.79

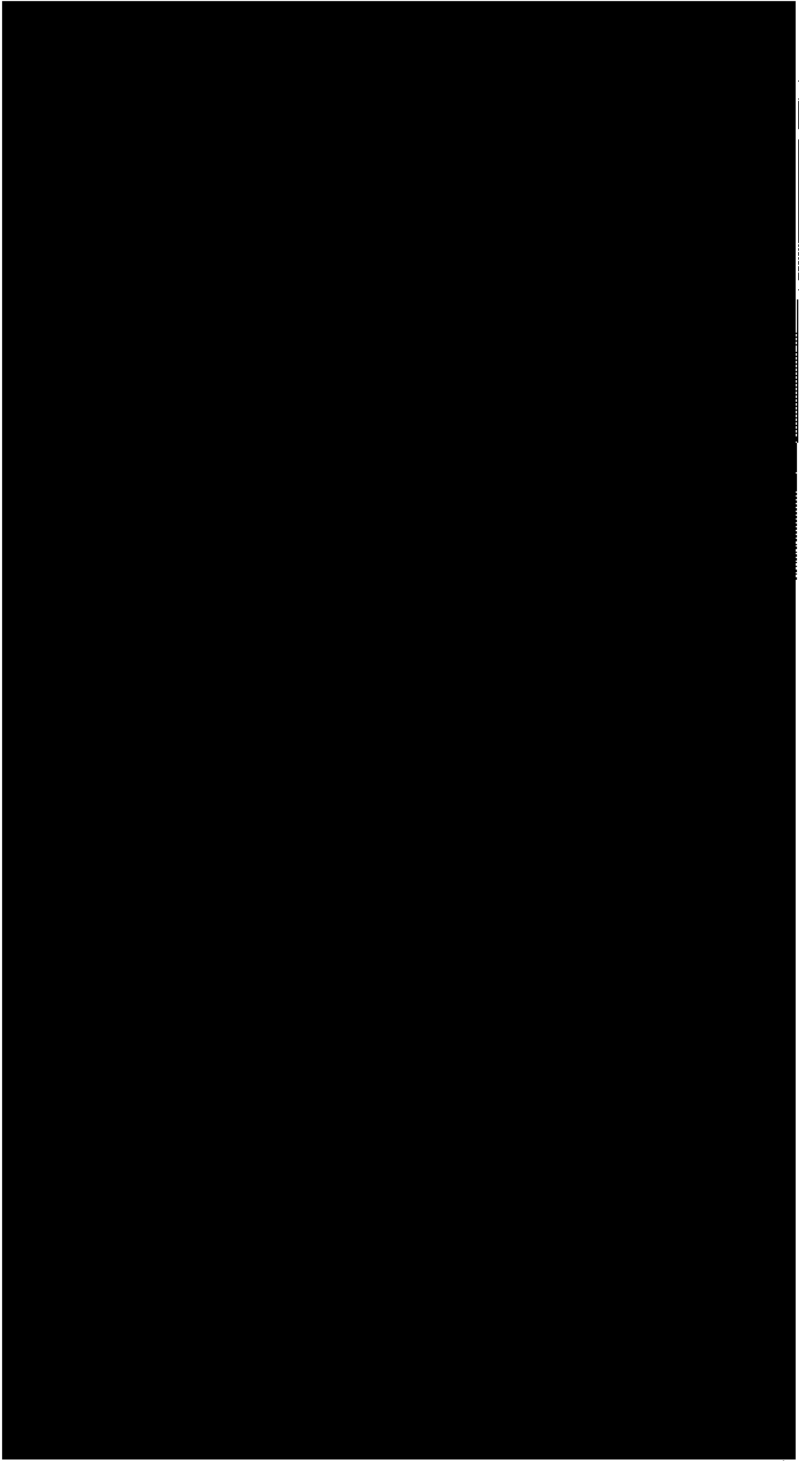
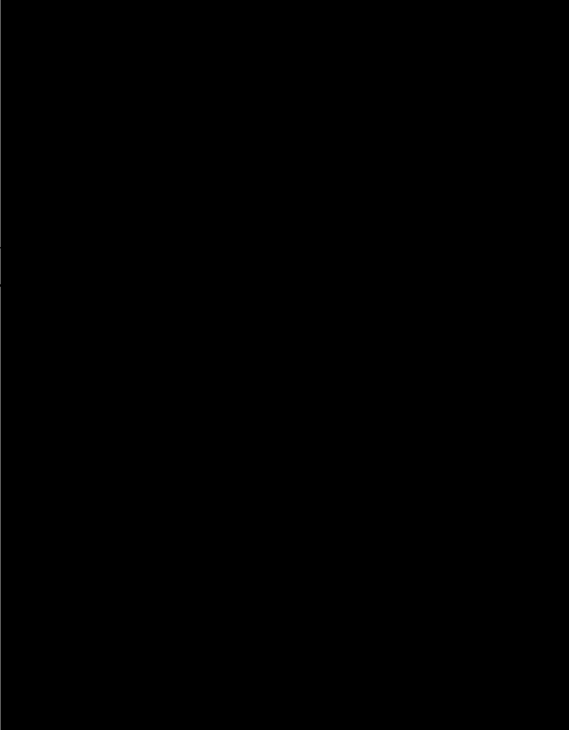


STANDARD DEL CHARGE

4.95

DUPLICATE

TOTAL 1 Items 224.74



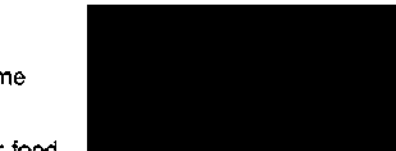
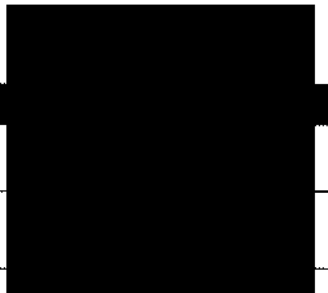


Member's claim form

06 AUG 2007

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call



Your details

Name in CAPITAL LETTERS

A. J. BEITH

Constituency

BERWICK - UPON - TWEED

Office use only

Cost/Cat 2



Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / JULY / 2007

to 31 / JULY / 2007

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1,268 : 25 p

Food

£ 210 : 00 p

Utilities

£ 54 : 06 p

Council Tax/Rates

£ 153 : 00 p

Telephone and telecommunications

£ 17 : 49 p

Cleaning

£ 145 : 00 p

Service/maintenance

£ : p

Repairs/Insurance/security

£ : p

Other

£ 28 : 00 p

please specify LAUNDRY

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1,873 : 80 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

30 July 2007

**Data protection**

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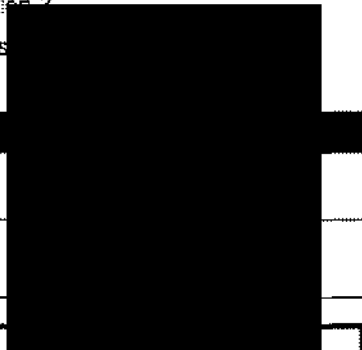


03 SEP 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 2
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

A. J. BEITH, M.P.

Constituency

BERWICK - UPON - TWEEED

Office use only

Costs/Cat



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 08 / 2007 to 31 / 08 / 2007 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1,208<sup>59</sup> : 92<sup>92</sup> p ✓

Food

£ 76 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 8 : 33 p ✓

Cleaning

£ 145 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 135 : 50 p ✓

▶ please specify TV LICENCE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,624 : 75 p ✓

07 SEP 2007

07/09/07

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

31 AUGUST 2007

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

ALAN BEITH

Constituency

BERWICK UPON TWEDD

Office Location  
Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 9 12007

to 30 1 4 12007

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or (rent)

£ 1,259 : 92 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 153 : 00 p

Telephone and telecommunications

£ 5 : 40 p

Cleaning

£ 125 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 135 : 50 p

▶ please specify TV hire

Other

£ 9 : 50 p

▶ please specify Laundry

Other

£ : p

▶ please specify

Total

£ 1,688 : 32 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4 October 2007

✓

**Data protection**

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Send in



### Additional Costs Allowance

ACA2

## Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim please call [redacted]

### Your details

Name in CAPITAL LETTERS

A. J. BEITH

Constituency

BERWICK - UPON - TWEED

Office use only

Cost: [redacted]

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 Oct / 2007 to 31 / 1 Oct / 2007 ✓

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 1,259:92 p ✓ [redacted]

Food

£ 225:00 p

Utilities

£ 47:79 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 11:33 p

Cleaning

£ 175:00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 30:00 p

▶ please specify LAUNDRY

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

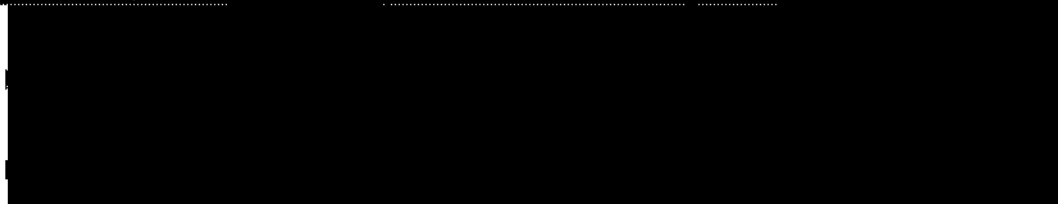
Total

£ 1,649:04 p ✓

continued on page 2 ▶

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30 October 2007

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13 DEC 2007

ACA2

Member's claim form

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- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

A. J. BEITH

Constituency

BERWICK-ON-TWEED

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 07 to 30 / 11 / 07

Total cost of hotel stays  
*attach all receipts*

£ 0 : 00 p

Mortgage payments  
*(interest only) or rent*

£ 654 : 92 p

Food

£ 180 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 12 : 34 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ 25 : 00 p

Repairs/insurance/security

£ : p

Other

£ 26 : 00 p

▶ please specify LAUNDRY

Other

£ : p

▶ please specify

Other

£ : p

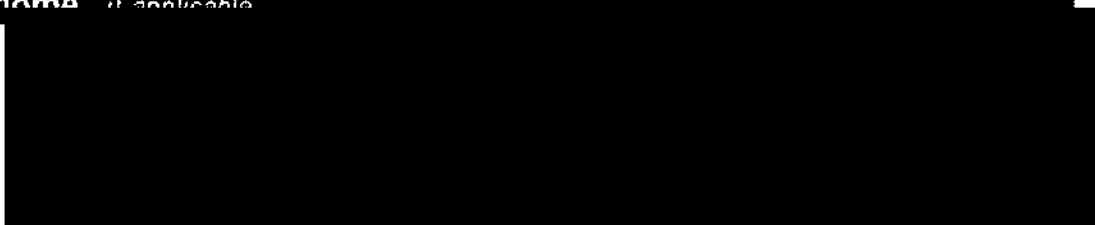
▶ please specify

Total

£ 1,023 : 26 p

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

10 December 2007

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Member's claim form

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- If you have any doubt about whether you can claim for a cost, please call 020 7236 0000

1 of 2

Your details

Name in CAPITAL LETTERS

A. J. BEITH

Constituency

BERWICK - UPON - TWEEED

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 Dec 2007

to 31 Dec 2007

Total cost of hotel stays

£ 659:42 p

attach all receipts

Mortgage payments (interest only) or rent

£ : p

Food

£ 212:00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 9:12 p

Cleaning

£ 120:00 p

Service/maintenance

£ 25:00 p

Repairs/insurance/security

£ : p

Other

£ 18:00 p

▶ please specify LAUNDRY

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,043:54 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

*2 January 2008***Data protection**

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Member's claim form

05 FEB 2008

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Your details

Name in CAPITAL LETTERS

ALAN BETT

Constituency

BELWICK - UPON - TWEED

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11/1/08 to 31/1/08

Total cost of hotel stays

£ 659.42 p

Mortgage payments (interest only) or rent

£ : p

Food

£ 360.00 p

Electricity Utilities

£ 56.16 p

Council Tax/Rates

£ 153.00 p

Telephone and telecommunications

£ 14.12 p

Cleaning

£ 150.00 p

Service/maintenance

£ 25.00 p

Repairs insurance/ security

£ 123.65 p

Other

£ 36.00 p please specify LAUNDRY

Other

£ : p please specify

Other

£ : p please specify

Total

£ 4277.85 p

£1577.35

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

*2 February 2008***Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

ALAN BEITH

Constituency

BELWICK - JARVIE - TWEED

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 2 1 2007 to 29 1 2 1 2007

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 659 : 92 p ✓

Food

£ 190 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 8 : 66 p ✓

Cleaning

£ 145 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 20 : 00 p ✓

▶ please specify LAUNDRY

Other

£ 39 : 95 p ✓

▶ please specify Replacement for Kettle

Other

£ : p

▶ please specify

Total

£ 1,063 : 53 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1 March 2009**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

A. J. BEITH

Constituency

BEDWICK - UPON - TWEED

Office use

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 MARCH 08 to 31 MARCH 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 659:62 p ✓

Food

£ 320:00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 12:33 p ✓

Cleaning

£ 120:00 p ✓

Service/maintenance

£ 25:00 p ✓

Repairs/insurance/security

£ : p

Other

£ 29:00 p ✓ please specify LAUNDRY

Other

£ : p please specify

Other

£ : p please specify

Total

£ ~~1264:95~~ ✓ £1164-95

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

31 March 2006

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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